

## Sycamore Music Boosters

August 20, 2015

In attendance: Ken Olson, Bob Atkins, Scott Mertens, Lisa Smith, Peggy Diemer, Lisa Miller, Brian Kowalski, Janet Olson, Keith Smith, Ken Goodman, Ken Tonaki, Garth Anderson, Madelyn Anderson, Kristine Mertens, Amy Cuthbert

President Ken Olson welcomed everyone to the meeting.

2. Approval of the Agenda –On motion by Bob, seconded by Peggy. The agenda was approved.
3. Approval of the Minutes from Apr 2015. On a motion by Lisa, seconded by Bob. The minutes were approved.
4. Treasurer's Report – April 22-Aug 20, 2015.
  - Miscellaneous Notes: Received thank you notes from a few students for scholarships. There are a few outstanding scholarships checks that have not yet cleared the bank. Lisa will follow up with those who received the scholarships and on the status of the checks. One student returned a scholarship check for \$250, which was voided, and a new check for \$75.00 was reissued payable to a different camp. Also, received checks from NIU and University of Wisconsin-Whitewater. Checks were a refund for students who had submitted their scholarships checks but were later unable to attend camps.
  - Deposits: IL Credit Union \$18.76 interest, Kirk Lundbeck \$500 check for Lundbeck scholarship account, Carmine's Fundraiser \$300.00, NIU and UWW \$400.00 scholarship camp refunds and NB & T \$5.48 interest
  - Expenses: \$547.07 total. Hirschbein Trophies \$117.07 for awards, T. Allen and Associates \$340.00 for tax return preparation and filing, IL Charity Bureau Fund \$15.00 for IL Charitable Organization Report filing and NIU \$75.00 for reissued scholarship check.
  - Account Balances:
    - IL Credit Unions Savings: \$25.21
    - IL Credit Union CD: \$10,044.77
    - NB&T Checking: \$69,648.43
  - Outstanding deposits: Craft Fair Vendor checks to be received from Amy Cuthbert.
  - Expenses: Hope to receive a check from Carmine's Subs for the fundraiser held on 4/28/15. Expenses: Lisa Smith for reimbursement for picnic meeting food and supplies \$86.34. Sycamore School District invoice for \$20,487.42. Invoice includes charges for printing, NI Big 12 festival, instruments, piano casters, charter bus for Superstate event, Hirschbein, Neff and Instrumentalist awards and the new choral risers. A few of the charges are items that were ordered in 2013 yet billed in 2014. Scott Mertens and I will verify all charges from the district.

On a motion by Bob, seconded by Lisa the Treasurer's report was approved.

### 5. Music Department

- Scott Mertens-Music Department Update.
  - Sept 4<sup>th</sup> first home football game.
  - Castle Challenge Sept 18
  - Rededication of the Civil War Memorial.
  - Marching band camp went well.

- Discussion of Family Fine Arts Night at SMS. May be a request for funds to buy refreshments. May have a table for Music Boosters. Will take place April 14<sup>th</sup>, 2016.

6. Approval of Strategic priorities of the Sycamore Music Boosters.

- Fundraisers
- Increase parent/member involvement in Music Boosters.
- Promote Music Boosters

7. Fundraisers

Craft Fair-

- Amy has checks to give to Peggy.
- Amy reports that the vendor numbers are down so far this year due to a delay in getting information on the boosters website and problems with Amy's computer sending e-mails. Kristine suggested an email program that tells you if people actually open what you're sender.
- Katie Mattix contacted Amy to have a booth space to promote her music school in Sycamore. Mattix is requesting permission for her students to perform at her craft fair booth. Concerns were expressed about traffic flow and other vendors being annoyed. The consensus was to allow this within her booth space, but not on Saturday morning. She also will be told that if there are complaints from other vendors, she will have to discontinue the performances.
- Another vendor wants to sell off the stock she has, feels she has enough, but not sure. She'd have to pay the entire fee. Since we're short can probably let her in.
- Index cards for vendors to put in their cars with booth numbers on them will be continued this year.
- Ken requested the craft fair group to meet within the next few weeks. Committee chairs will attempt to meet next Tuesday, August 25<sup>th</sup> at 7:15 if majority of the group can make the meeting following the band parents meeting.

ANTR - had a meeting Aug. 9th

- Have the venue and the date Feb 13, 2016 but not clear on the price.
- Kris will continue as chair until someone else can take over, but she will need a lot of help this year due to her other professional commitments. Bob is asking for help, maybe splitting the tasks? Really need new committee members for ANTR.
- Raffle baskets and food chair are needed.
- Another meeting scheduled Sunday Sept. 20<sup>th</sup> at 6pm at 1119 Yorkshire, Sycamore.
- Kristine suggested getting jobs scripted out and sending it to music teachers to distribute to parents. Bob will start the process.
- Peggy and Janet will help with the food for the event.

Small fundraiser ideas-

- Raffle with "Feed My Starving Children" (Ken/Peggy) Peggy has the application and will complete and send in, probably a cash raffle.
- Cabana Charlie's get together was also discussed and the Mertens will follow up.
- "Just Make it happen" CD Sales? May put the table by the ticket area, before the 1<sup>st</sup> booth, or out by the concessions. Boosters also agreed to sell CD's from the local jazz group, Just Make it Happen at the booster table during the craft fair. Ten dollars will go to booster for every \$20.00 CD that is sold.
- Talked about getting Spiritwear to sell also. Kristine Mertens will work with Jeanne F. to have a design contest for a music themed t-shirt to be sold by the boosters.

8. Increase parent/member involvement in Music Boosters

See strategic plan

- New auditorium – School district architect will conduct a space study of the high school music area and auditorium in Sept.
- There was a suggestion to have individual photos taken of music students with their instruments, similar to what is done with the sports. Would need a volunteer to coordinate the process if this is going to happen in the future.

9. Promote Sycamore Music Boosters-

- See strategic plan
- Newsletter and website both need to have back up to help primary volunteers.
- Mr. Mertens will draft a list of booster purchases over the past 18 months to generate an annual report to share with parents in the district.
- Hall of Fame – Lisa and Keith Smith agreed to co-chair. Madelyn, Lisa, and Keith will look into old files to find music boosters members who started the organization for consideration of the advocate award. Soliciting nominations now for all 4 categories.
- Scholarships-Report submitted by Lisa Smith and distributed summarizing 2015 scholarship program. See Attachment A for the Sycamore Music Boosters 2015 Scholarship Report

11. Next general meeting September 17, 2015

On a motion by Bob, seconded by Lisa. The meeting was adjourned.

## **Sycamore Music Boosters 2015 Scholarship Report**

### **2015 Music Camp Scholarships**

The Music Boosters awarded a total of 31 scholarships to middle and high school students in 2015. The amount awarded for summer music residential camps was \$250. Four students were awarded \$75 each for day camps.

The following middle school students were awarded scholarships: Morgyn Nelson, J.P. Rader, Brett Harris, Bradley Harris, Jessica Lloyd, Caroline Bowers, Gina Misitano, Blake Ross, Ashley Montano, Kimberly Hohlfield, Olivia Cloat, Savannah Both, Catie Haub, Annabelle Atkins, Julia Bowers, Grace Frielink, Julia Luo, Courtney Mulligan, Kelsey Mulligan, Charlotte Salis, Erin Templin, and Tsavo Walker.

The following high school students were awarded scholarships: Ella Rose Atkins, Andrew Selig, Ambyr Siebens, Mary Flaherty, Ben VanWienen, Emma Olson, and Claire Thornburg.

Kjelden Breindenbach was awarded the Weaver Scholarship in the amount of \$300. His name was added to the Weaver plaque in the band room. The Bette J. Lundbeck Music Camp Memorial Award, in the amount of \$300, was awarded to Rachel Hecht. Kirk Lundbeck, son of Bette, selected the recipient. She was given a plaque and her name was added to the memorial plaque in the band room.

### **2015 Senior Scholarships**

Three high school seniors received scholarships this year. The Lundbeck family sponsored one of the scholarships. This was awarded to Jordyn Shultz, a French horn player, who is majoring in music education at ISU. The Music Boosters Senior Scholarships were awarded to Matthew Johnson, a trombone and piano player, who will attend the University of Missouri with a major in music education, and Baylie Petit, a cellist, who will major in music therapy at Sarah Lawrence College. All received checks for \$500.

### **2015 Continuing College Scholarships**

There were no applicants for Continuing College Scholarships this year.

**Respectfully submitted,**

**Lisa Smith, Scholarship Chair**